



Installation Certificate

Effective January 1, 2013, the new Installation Certificate will replace the Installation Insignia issued by the Department of Fire Building and Life Safety (“DFBLS”) to Installers and Contractors. Installers and Contractors will continue to affix their previously issued Installation Insignias until their existing inventory is depleted.

Installation Certificate versus Installation Insignia. What is the same?

- Dark blue aluminum insignia
- License number of Installer/Contractor
- License class of Installer/Contractor
- Date insignia was affixed
- Serial number block (must have full serial number)
- Work performed Y/N blocks
- Affixed to back end of mobile home, manufactured home and residential factory-built-building



Installation Certificate versus Installation Insignia. What has changed?

- Larger size: 3.5” high by 4” wide
- Removed blocks - Skirting/Awning, Cooler/Air Conditioner
- Added Work Performed blocks - Soil, Support, Anchoring, Mech. (Mechanical). Each block must be filled in with either “Yes” or “No”. No blank blocks.
- Added 2 Accessory blocks with Plan # block- Fill in block with the type of accessory or “N/A” if no accessory structure. If accessory structure required plan review, add State Approved Plan #. If plan review is not required, write N/A in Plan # block.
- Added Install/Flood Zone with Plan # block – Fill block with either “Yes” or “No” and if, “Yes”, add State Approved Plan #. If “No”, write N/A in Plan # block.
- Sequence and identification change: AZ (State) I (Installation Certificate) then numeric sequence number
- Must also be affixed to commercial factory-built buildings
- Contractors holding Arizona Registrar of Contractors licenses must attend annual training as scheduled by DFBLS to be eligible to purchase Installation Certificates

Installation Insignia before 2013:

THIS INSIGNIA IS THE PROPERTY OF THE STATE OF ARIZONA DEPARTMENT OF BUILDING AND FIRE SAFETY OFFICE OF MANUFACTURED HOUSING. THE LICENSEE LISTED BELOW CERTIFIES THAT THE INSTALLATION WORK PERFORMED IS IN COMPLIANCE WITH THE RULES AND REGULATIONS OF THE OFFICE.

LICENSE NUMBER	CLASS	DATE
AZ 242270	SN	

WORK PERFORMED:

GAS	WATER	SEWAGE	SKIRTING / AWNING
ELECTRICAL	BLOCKING	ANCHORING	COOLER / AIR CONDITIONER

Installation Certificate as of January 1, 2013:

INSTALLATION CERTIFICATE

THIS INSIGNIA IS THE PROPERTY OF THE STATE OF ARIZONA DEPARTMENT OF FIRE, BUILDING AND LIFE SAFETY OFFICE OF MANUFACTURED HOUSING. THE LICENSEE LISTED BELOW CERTIFIES THAT THE INSTALLATION WORK PERFORMED IS IN COMPLIANCE WITH THE RULES AND REGULATIONS OF THE OFFICE.

LICENSE NUMBER	CLASS	DATE

WORK PERFORMED: SOIL SUPPORT ANCHORING

ELEC WATER SEWER GAS MECH

ACCESSORY	PLAN #
ACCESSORY	PLAN #
INSTALL/ FLOOD ZONE	PLAN #

AZ I 000001	SN
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